

NDSU GPIDEA FACS Master's Program FAQs

****items in red pertain only to those who are seeking initial licensure in FACS Education**

What are the requirements to be eligible for this program?

- A previous bachelor's degree in a Family and Consumer Sciences-related area
- An undergraduate GPA of 3.0 or higher
- **Seeking FACS teacher licensure:**
 - **Take the Core Academic Skills for Educators, meeting North Dakota cut scores in reading, writing, and math <http://www.ets.org/praxis> (starting fall 2015)**
 - **Investigate licensure requirements in the state where you plan to teach**

How do I apply to the program?

You can apply to the grad school at: <http://www.ndsu.edu/gradschool/>. Please also see the [Admission](#) essay information document found at http://www.ndsu.edu/education/teacher_education/graduate/.

My undergraduate GPA is lower than a 3.0. Am I still eligible to apply to this program?

What you will need to do is first apply as a non-degree seeking graduate student. You will need to take 3 graduate courses (3 credits each) in the FACS GP IDEA program and achieve at least a B in each of the courses. At that time, you can apply to our program as a degree-seeking student and the nine credits will transfer into the program. You can only transfer in 9 credits, so you will want to make sure to apply as degree-seeking as soon as possible after taking those courses (or while taking the last of the courses).

What courses will I need to take in this program?

Programs of Study for the two GPIDEA options at NDSU can be found at the end of this document.

A course matrix for the GPIDEA graduate courses, as well as course information for the current semester, can be found at: <http://www.hsidea.org/programs/fcsed/>.

I am seeking a FACS teaching license. Will I need to take any additional courses besides those listed in the GPIDEA master's program?

You will most likely need to take some undergraduate "content" courses along with the courses in the FACS master's program. These are not required for the degree, but they are required for licensure. As each state has different requirements, you will need to contact the Department of Instruction or Education Standards and Practices Board in the state where you would like to become licensed. If you are planning to become licensed in ND, Mari mari.borr@ndsu.edu has a list of the required courses. The exact courses you will need also depends upon the courses you took during your previous college work.

How do I register for GPIDEA graduate courses?

To register for a graduate course, you need to contact our GPIDEA Campus Coordinator, Karen Murie. Her email is karen.murie@ndsu.edu. If you have been admitted as a graduate student in the GPIDEA FACS program, Karen should contact you each semester with available courses. It is important to register right away—there are students from several universities attempting to take each course, and space is limited. Also, not all schools start their semesters at the same time so you want to make sure you are registered early. Registration usually opens up about 2 months before a semester starts.

You will receive information on how to access your course via email.

I am seeking FACS teacher licensure. How do I register for the undergraduate “content” courses?

You do not register for the undergraduate “content” courses through Karen. You will need to complete the form titled "Dual Career: Graduate Student Enrolling in Undergraduate Courses" found at <http://www.ndsu.edu/registrar/forms/>.

You will want to choose:

- “To apply Undergraduate coursework to Undergraduate academic record (dual career).”
- and “Undergraduate coursework is to be taken as non-degree (not for a program of study).”

You need to complete this form each semester you take an undergraduate class. There are some phone numbers at the top of the form as well if you have questions.

If you are currently a non-degree seeking graduate student (due to low previous GPA), you will not be able to use the form as described above to take undergraduate courses. You will need to additionally apply as a non-degree seeking undergraduate student. You can take up to 15 undergraduate credits as a non-degree seeking undergraduate student.

http://www.ndsu.edu/admission/admission_information/non_degree_students/

What Financial Aid and Scholarship opportunities are available?

Financial aid information can be found at: <http://www.ndsu.edu/bisonconnection/finaid/>.

Scholarship information for the college of Human Development and Education can be found at: <http://www.ndsu.edu/hde/scholarships/>

I am seeking FACS teacher licensure. Are there any additional loans for which I may be eligible?

Those who working toward FACS teacher licensure in ND may have an additional opportunity for student loans. If you are in need of loans for your undergraduate courses, make sure you let the financial aid office know that the courses you are taking are required for FACS teacher licensure in ND. The financial aid office will probably need to contact me to double-check this.

How many email addresses and passwords will I have?

You will have a different student ID, email address, and password for each of the institutions where you take a course. When you register for a course (through Karen Murie) that is being taught by a different university, you will receive your own student ID and email address for that specific university. You will also receive a log-in for the Course Management System at that university. Please keep a list of your student IDs, email addresses, log-in names, and passwords for each university in a safe place. If you take a second or third course taught by that university, you may have the same student ID, email, log-in, and password, or it may change. The handbook also has spots for you to record this information.

Is it really that important to check these email accounts?

YES!!!! You should check the email accounts for the universities that are teaching your current classes, and your NDSU email, at least twice a week. All official communication is through email, and you don't want to miss an important course announcement. You can forward each of your emails accounts to a personal account (such as yahoo or gmail) as well, but keep in mind that sending messages from these personal accounts may result in messages that get sent to a junk or spam folder, as some security filters identify these messages as junk.

If I am taking GP IDEA courses through several different universities, will I have a transcript from each university?

Your classes, no matter which university the instructor of the course is from, will all appear on your NDSU transcript. The transcript does not indicate that the courses were taken in cooperation with different universities.

If I am taking courses at more than one university, which university calendar do I follow?

You will follow the calendar for each university where you are taking a class. If you are taking more than one course, it is very likely that your courses will start and end on different dates. It is very important to check emails from the universities, instructors, and campus coordinators for important dates.

How do I drop a course?

To drop a graduate level GPIDEA course, please contact Karen Murie karen.murie@ndsu.edu. You cannot simply drop the course through Campus Connection, as information needs to be sent to the teaching university as well as NDSU. Make sure to check the deadlines for dropping courses.

What should I do if I do not plan to take any classes during a fall or spring semester?

If you need to take a semester off (no classes at all), please make sure to contact Karen Murie and Mari Borr so they are aware of this. Also, you will need to complete the [Leave of Absence](http://www.ndsu.edu/gradschool/current_students/forms/#c225106) form found at http://www.ndsu.edu/gradschool/current_students/forms/#c225106 to avoid penalty. This form needs to be completed by the beginning of the semester in which you will not be taking courses.

I am seeking FACS Teacher licensure. What do I need to do:

before student teaching:

- About 1 year before student teaching, talk with Mari about possible student teaching locations
- Check any requirements in the state and school district where you will student teach
- Complete a Background Check
- Take the Praxis II (FACS Content knowledge) and PLT (Principles of Learning Test)
 - http://www.ndsu.edu/education/teacher_education/praxis_information/
 - <http://www.ets.org/>
- Join SNEA (or other form of liability insurance)
- Sign Code of Conduct

during student teaching

- Send block plans on Friday of each week for the upcoming week
- Send lesson plans before you teach each lesson
- Student teaching portfolio
 - See Capstone Handbook
- Action Research Project (if you did not take a research course)
 - Identify a Focus (get approval from Mari)
 - Research Literature
 - Develop a Plan of Action
 - Implement Plan of Action
 - Collect Data
 - Organize and Analyze Data
 - Draw Conclusions

after student teaching

- Obtain teacher licensure

Where can I find graduation information?

Graduation information can be found at: http://www.ndsu.edu/gradschool/graduating_students/

Who is my advisor and how will we communicate?

Your advisor will be Dr. Mari Borr mari.borr@ndsu.edu. She is an Associate Professor in Teacher Education at NDSU, and also taught middle school and high school Family and Consumer Sciences for fourteen years in North Dakota. It is important to contact her immediately when you have questions. Also, she will contact you twice a year (October and March) to set up advising meetings to plan your courses for the upcoming semester. Although it is not necessary to meet in person, meeting via phone, FaceTime, or Skype will be important for making sure you are on track with your plan of study and to ensure a timely graduation.

Where can I find more information?

You can find more information about the GPIDEA FACS program at:

- <http://www.hsidea.org/programs/fcsed/>
- http://www.ndsu.edu/education/teacher_education/greatplainsinteractivedistanceeducationalliancegpidea/

You can also view the student handbook at: <http://www.hsidea.org/programs/fcsed/>

Helpful websites:

Registrar's Office: <http://www.ndsu.edu/registrar/>

Graduate School: <http://www.ndsu.edu/gradschool/>

IT Help Desk: http://www.ndsu.edu/its/help_desk/

Financial Aid: <http://www.ndsu.edu/bisonconnection/finaid/>

Library: <http://library.ndsu.edu/>

Center for Writers: http://www.ndsu.edu/centers/graduate_writers/

Student Support Services: <http://www.ndsu.edu/trio/studentssupportservices/>

Disability Services: <http://www.ndsu.edu/disabilityservices/>

GPIDEA FACS Program: <http://www.hsidea.org/programs/fcsed/>

NDSU GPIDEA FACS Program:

http://www.ndsu.edu/education/teacher_education/greatplainsinteractivedistanceeducationalliancegpidea/

Technology needed

Program of Study for those seeking FACS Teacher Licensure

North Dakota State University
School of Education / Graduate School

Master's Degree in
 Teacher Education

Plan of Study

Date _____ Student ID _____ Date Degree Expected _____

Student _____
(Typed name) (Signature)

Please circle degree option: M.Ed. or M.S. Major: Family & Consumer Sciences Education
– Option in FCS Teacher Licensure

List all of the courses you are using to meet the requirements for the degree and specialization from the appropriate curriculum guide. Indicate any substitute/transfer courses with an asterisk (*).

Education Courses (15 credits)	<u>Substitution*</u>	<u>Instructor</u>	<u>Term to Complete</u>	<u>Grade**</u>	<u>Cr</u>
Educ 689 Native American/Multicultural Practices (3)	_____	_____	_____	_____	_____
Educ 751 Students and Their Learning (3)	_____	_____	_____	_____	_____
Educ 755 Exceptional Learners/Secondary Schools (3)	_____	_____	_____	_____	_____
Educ 775 Content Area Reading (3)	_____	_____	_____	_____	_____
Educ 790 Human Relations (3)	_____	_____	_____	_____	_____

Major/Concentration (26 credits minimum)	<u>Substitution*</u>	<u>Instructor</u>	<u>Term to Complete</u>	<u>Grade**</u>	<u>Cr</u>
Choose from the following:					
H&CE 682 Methods of Teaching FACS (3)	_____	_____	_____	_____	_____
H&CE 687 Student Teaching (9)	_____	_____	_____	_____	_____
H&CE 740 Vocational Philosophy and Policy (3)	_____	_____	_____	_____	_____
H&CE 772 Curriculum Development in FACS (3)	_____	_____	_____	_____	_____
H&CE 773 Occupational Programs in FACS (3)	_____	_____	_____	_____	_____
H&CE 774 Teaching FACS with Technology (2-3)	_____	_____	_____	_____	_____
H&CE 794 Practica (with H&CE 682 & 772) (2-6)	_____	_____	_____	_____	_____

Electives (as approved by adviser):

_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

Practicum/Action Research/Field Experience (1 credit)	<u>Substitution*</u>	<u>Instructor</u>	<u>Term to Complete</u>	<u>Grade**</u>	<u>Cr</u>
H&CE 794 Action Research (1)	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

Total Credits Required: 41-42 Total Credits: _____

*Substitute course/Transfer credits. See reverse side
 **To be completed by Graduate School

Substitute Courses/Transfer Credits: Those substitute courses marked with an * on the reverse side **must** be listed here. Include the name of the institution. (Official transcripts showing completion of credit to be transferred from other institutions must be on file in the Graduate School PRIOR to approval of the Plan of Study.) The Supervisory Committee recommends the following substitute/transfer credits to satisfy degree.

Approved by:

Teacher Education Advisor

Date

Department/Program Chair

Date

Academic Dean

Date

Graduate Dean

Date

To the Registrar:

The candidate has completed all Graduate School requirements for the above-designated degree.

Graduate Dean

Date

Office of the Registrar certifies that this student has satisfactorily completed all course requirements on the Plan of Study filed in the Graduate School.

Office of the Registrar

Date

Program of Study for those not seeking licensure

(to be added later)